

As a public authority we need to ensure that all our strategies, policies, service and functions, both current and proposed have given proper consideration to equality, diversity, cohesion and integration.

A **screening** process can help judge relevance and provides a record of both the **process** and **decision**. Screening should be a short, sharp exercise that determines relevance for all new and revised strategies, policies, services and functions.

Completed at the earliest opportunity it will help to determine:

- the relevance of proposals and decisions to equality, diversity, cohesion and integration.
- whether or not equality, diversity, cohesion and integration is being or has already been considered, and
- whether or not it is necessary to carry out an impact assessment.

<b>Directorate:Adults and Health</b>	<b>Service area:Integrated Commissioning</b>
<b>Lead person:James Woodhead</b>	<b>Contact number: 0113 37 83841</b>

**1. Title: Proposal for the contracting model for 10 complex dementia beds at the Hub @ South Leeds : Request to utilise the negotiated procedure without prior publication of a notice under Regulation 32 of the Public Contracts Regulations 2015 to engage with Leeds Community Health Trust to establish a new contract for a period of 2 years**

Is this a:

- Strategy / Policy**
                         
  **Service / Function**
                         
  **Other**

**If other, please specify**

**2. Please provide a brief description of what you are screening**

A contracting and procurement recommendation for a delegated decision concerning the establishment of 10 beds in a Leeds City Council care home for people with complex dementia needs on their discharge from acute hospital beds.

**3. Relevance to equality, diversity, cohesion and integration**

All the council’s strategies and policies, service and functions affect service users,

employees or the wider community – city wide or more local. These will also have a greater or lesser relevance to equality, diversity, cohesion and integration.

The following questions will help you to identify how relevant your proposals are.

When considering these questions think about age, carers, disability, gender reassignment, race, religion or belief, sex, sexual orientation. Also those areas that impact on or relate to equality: tackling poverty and improving health and well-being.

Questions	Yes	No
Is there an existing or likely differential impact for the different equality characteristics?		X
Have there been or likely to be any public concerns about the policy or proposal?		X
Could the proposal affect how our services, commissioning or procurement activities are organised, provided, located and by whom?	X	
Could the proposal affect our workforce or employment practices?		X
Does the proposal involve or will it have an impact on <ul style="list-style-type: none"> <li>• Eliminating unlawful discrimination, victimisation and harassment</li> <li>• Advancing equality of opportunity</li> <li>• Fostering good relations</li> </ul>	X	

If you have answered **no** to the questions above please complete **sections 6 and 7**

If you have answered **yes** to any of the above and;

- Believe you have already considered the impact on equality, diversity, cohesion and integration within your proposal please go to **section 4**.
- Are not already considering the impact on equality, diversity, cohesion and integration within your proposal please go to **section 5**.

#### 4. Considering the impact on equality, diversity, cohesion and integration

If you can demonstrate you have considered how your proposals impact on equality, diversity, cohesion and integration you have carried out an impact assessment.

Please provide specific details for all three areas below (use the prompts for guidance).

• **How have you considered equality, diversity, cohesion and integration?** (think about the scope of the proposal, who is likely to be affected, equality related information, gaps in information and plans to address, consultation and engagement activities (taken place or planned) with those likely to be affected)

The development of the 10 complex dementia beds is driven by the priorities set out in the Leeds Dementia Strategy and the Leeds Carers Strategy (both due for final sign off at the Health & Well Being Board September 2020).

The Leeds Dementia Strategy includes the priority of better meeting the needs of people with dementia and improving the experience of carers/families of people with dementia. The process for agreeing the content of the Leeds Dementia Strategy included consultations with all stakeholders including people living with dementia and their families/carers. The specific needs of people from diverse communities is also a theme within the strategy. The Leeds Dementia Partnership which oversaw the development of the strategy includes representation from a number of carers of people living with dementia.

The Leeds Carers Strategy included engagement which was undertaken between November 2019 and March 2020. The engagement occurred at two levels: citizen engagement and stakeholder engagement. Citizen engagement included talking to carer groups, an online survey and gathering views via social media. Carers Leeds were central to citizen engagement acting as both a channel of communication and a voice for the 12,500 carers they support each year. Stakeholder engagement is critical to ensure that there is system-wide ownership of the strategy and of the role that organisations will play in contributing to the delivery of the priorities. A stakeholder event was held at St Chads on 4<sup>th</sup> March 2020 and was attended by 54 people representing 24 organisations

The current lack of community provision for this small group of people with complex needs which this initiative seeks to address means that they have less options than other people who are being discharged from an acute bed where a range of out of hospital services are more readily available. As a result we know people with dementia and complex needs are delayed in hospital for much longer. This provision is targeted at that group of people with complex needs who are experiencing longer waitings and more limited choice.

• **Key findings** (think about any potential positive and negative impact on different equality characteristics, potential to promote strong and positive relationships between groups, potential to bring groups/communities into increased contact with each other, perception that the proposal could benefit one group at the expense of another)

Leeds Dementia Strategy: People with complex dementia can experience delays in their

transfer from hospital due to a lack of community options available to them. Informal/family carers of people with complex dementia reported stress and anxiety caused by their struggle to find appropriate care placements.

Leeds Carers Strategy: People in informal/family caring roles, particularly those people caring for people with complex dementia, are more likely to experience poor physical and mental health, financial hardship and challenges to their working lives.

- **Actions**

**(think about** how you will promote positive impact and remove/ reduce negative impact)

This initiative is intended to provide further community care home capacity and choice to people with complex dementia and their families/carers that should provide a better and prompter experience of transfer of care from an acute bed.

This is a new model of provision for the city which will be subject to an evaluation process. We will include within this evaluation an ongoing equality impact element alongside

**5. If you are *not* already considering the impact on equality, diversity, cohesion and integration you *will need to carry out an impact assessment*.**

Date to scope and plan your impact assessment:	
Date to complete your impact assessment	
Lead person for your impact assessment (Include name and job title)	

**6. Governance, ownership and approval**

Please state here who has approved the actions and outcomes of the screening

Name	Job title	Date
Caroline Baria	Deputy Director Integrated Commissioning	10/09/20

<b>Date screening completed</b>	
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## **7. Publishing**

Though **all** key decisions are required to give due regard to equality the council **only** publishes those related to **Executive Board, Full Council, Key Delegated Decisions or a Significant Operational Decision.**

A copy of this equality screening should be attached as an appendix to the decision making report:

- Governance Services will publish those relating to Executive Board and Full Council.
- The appropriate directorate will publish those relating to Delegated Decisions and Significant Operational Decisions.
- A copy of all other equality screenings that are not to be published should be sent to [equalityteam@leeds.gov.uk](mailto:equalityteam@leeds.gov.uk) for record.

Complete the appropriate section below with the date the report and attached screening was sent:

For Executive Board or Full Council – sent to <b>Governance Services</b>	Date sent:
For Delegated Decisions or Significant Operational Decisions – sent to appropriate <b>Directorate</b>	Date sent:
All other decisions – sent to <a href="mailto:equalityteam@leeds.gov.uk">equalityteam@leeds.gov.uk</a>	Date sent: